

**STATE OF MICHIGAN  
DEPARTMENT OF ENERGY, LABOR & ECONOMIC GROWTH  
BUREAU OF COMMERCIAL SERVICES – LICENSING DIVISION  
2501 Woodlake Circle, Okemos, Michigan 48864-5955**

**Board of Architects**

**BOARD MEETING MINUTES**

**March 19, 2009**

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Board of Architects met in Regular Session on March 19, 2009, at the Department of Energy, Labor & Economic Growth, Bureau of Commercial Services, 2501 Woodlake Circle, Room 2, Okemos, Michigan. The business meeting was called to order by Chairperson Daniel Redstone at 9:00 a.m.

**ROLL CALL**

Present:	Catherine DeDecker	Member
	*Steven Flum	Member
	Elisabeth Knibbe	Vice Chairperson
	John Kraus	Member
	Daniel Redstone	Chairperson
Absent:	Lynn Arnott-Bryks	Member
	Christopher Siemion	Member
	Robert Stempien	Member
	Paula Van Valkenburgh	Member
Staff:	Gloria Keene	Licensing Administrator
	Joyce Karr	Licensing Director
	Michael Pillow	Assistant Licensing Administrator
	Jackie Jernigan	Secretary to the Licensing Administrator
Visitors:	Stephen Gobbo	Director, Legal Affairs Division
	Tom Martin	Director, Policy & Legislative Affairs
	Jim Farhat	Policy Specialist

\* Arrived at 9:20 a.m.

## **ADDITIONS TO OR DELETIONS FROM AGENDA**

None.

## **APPROVAL OF MINUTES FROM ARCHITECT BOARD MEETING HELD JANUARY 22, 2009**

Motion: It was moved by Ms. DeDecker and supported by Ms. Knibbe that the minutes from the Architect's Board Meeting of January 22, 2009 be approved as written with a typographical correction. The motion carried unanimously.

## **OLD BUSINESS**

### **Update on Continuing Professional Competency**

Jim Farhat, Policy Specialist, advised that the implementation of Continuing Professional Competency will be discussed at a task force meeting of representatives from several regulated professions including Professional Surveyors, Professional Engineers and Architects in a meeting following the Architect Board Meeting of March 19<sup>th</sup>. Additionally, Mr. Farhat reported that the department's working draft of proposed rules for continuing professional competency will be introduced at the meeting.

### **Building Design Definition**

As the result of an inquiry directed to the Board, Ms. Knibbe presented a draft of a definition of Building Design that she prepared for the Board to review. After discussion and changes, the following definition of Building Design was accepted by the Board.

Building Design: Work that produces documents complying with the Stille-Derosett-Hale Single State Construction Code Act of 1972 to obtain permits for the construction of new buildings, additions to buildings, and modifications to existing buildings that may impact the health, safety and welfare of building occupants and the public except as exempted by the Michigan Occupational Code, Section 339.2012(d).

### **Update on Architect Rules**

Tom Martin, Director of Policy & Legislative Affairs addressed Board Members regarding the progress of the proposed rule changes to PA 299 of 1980, Article 20. Mr. Martin was advised by Senator Hardiman's office that an alternative proposal was drafted by lobbyists for AIA – Michigan. Further, Mr. Martin reported that the bill will be introduced into the House in approximately two weeks.

## **NEW BUSINESS**

### **Election of Officers**

#### ***CHAIRPERSON***

Motion: It was moved by Ms. Knibbe and supported by Mr. Kraus to nominate Mr. Redstone to fill the position of Chairperson. The motion carried by unanimous vote.

#### ***VICE CHAIRPERSON***

Motion: It was moved by Ms. DeDecker and supported by Mr. Flum to nominate Ms. Knibbe to fill the position of Vice Chairperson. The motion carried by unanimous vote.

### **Board Member Appointments Process**

Ms. Keene provided Board Members with information on how to apply to be re-appointed to the Board thru the Michigan.gov web site.

### **2009 NCARB Annual Meeting, June 17-20, 2009, Chicago Illinois**

Ms. Keene advised that NCARB will fund two delegates to attend the Annual Meeting in June of 2009 in Chicago, IL. The delegates must be either a current architect or public member of the board in good standing. Only one public member from each state board is eligible to qualify for funding. Mr. Redstone and Ms. Knibbe expressed an interest in attending the meeting.

## **STAFF REPORT**

Ms. Keene asked Board Members to review the final draft of an article that Board Member Steve Flum wrote regarding the importance of keeping a current address on file with the department. This will allow the renewal notice to be mailed to the correct address so that the license can be renewed timely. Additionally, Ms. Keene reported that the article has been approved by the department to be submitted to AIA – Michigan for publishing in AIA's newsletter. The Professional Engineers Board and Professional Surveyors Board also expressed an interest at their meetings in submitting the article (after applicable revisions have been made) to their respective associations.

Ms. Keene informed everyone that the new name for the Department is Department of Energy, Labor & Economic Growth. Also, effective immediately, all lunch reimbursements for Board Members require an itemized receipt.

**ITEMS OF CONSIDERATION FROM BOARD MEMBERS**

None.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

There being no further business to be brought before the Board at this time, the meeting was adjourned at 10:15 a.m.

\_\_\_\_\_  
Dan Redstone, Architect

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Date

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Jackie Jernigan, Recording Secretary

\_\_\_\_\_  
Date