

**STATE OF MICHIGAN  
DEPARTMENT OF LABOR & ECONOMIC GROWTH  
BUREAU OF COMMERCIAL SERVICES – LICENSING DIVISION  
2501 Woodlake Circle, Okemos, Michigan 48864-5955**

**Board of Architects**

**BOARD MEETING MINUTES**

**October 25, 2007**

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Board of Architects met in Regular Session on October 25, 2007, at the Department of Labor & Economic Growth, Bureau of Commercial Services, 2501 Woodlake Circle, Room 1, Okemos, Michigan. The business meeting was called to order by Chairperson Daniel Redstone at 9:00 a.m.

**ROLL CALL**

Present:	Lynn Arnott-Bryks	Member
	Steven Flum	Member
	Ronald Hausmann	Member
	Daniel Redstone	Chairperson
	Robert Stempien	Member
	Paula Van Valkenburgh	Member
Absent:	Catherine DeDecker	Member
	Elisabeth Knibbe	Member
	Christopher Siemion	Member
Staff:	Jean Boven	Licensing Director
	Gloria Keene	Licensing Administrator
	Michael Pillow	Assistant Licensing Administrator
	Jackie Jernigan	Secretary to the Licensing Administrator
	Steve Gobbo	Manager of the Compliance Mediation Division
	Amy Shell	Policy Specialist
Visitors:	Kenneth Crutcher	Petitioner
	Francis Urbiel	Petitioner
	Ben Glowiak	Architect
	David Knapp	Associate Director, AIA Michigan
	Stephen Smith	Vice President, AIA Michigan
	Tom Martin	Director of Policy and Legislative Affairs Administration

## **ADDITIONS TO OR DELETIONS FROM AGENDA**

Ms. Keene requested that petitioners Carl Geiser and William Ingalls be added under Old Business, 5a and 5b. Ms. Keene explained that Mr. Geiser and Mr. Ingalls were two petitioners that were tabled from a previous board meeting.

## **APPROVAL OF MINUTES FROM ARCHITECT BOARD MEETING HELD JUNE 28, 2007**

Motion: It was moved by Ms. Van Valkenburgh and supported by Mr. Hausmann that the minutes from the Architect's Board Meeting of June 28, 2007 be approved as written. The motion carried unanimously.

## **PETITIONS**

### **Licensure by Examination**

**Kenneth Crutcher** meets experience and education requirements. He holds a Bachelor of Science degree in Architecture (1989) and a Master of Architecture Degree (1992) from the University of Michigan. Mr. Crutcher's original application date was July 2, 1997. His application was denied on the basis that the requirements for licensure were not completed within the 10-year statutory time period because Mr. Crutcher has not completed the examination requirements.

Mr. Crutcher has petitioned the board for an extension of time to complete the ARE.

Mr. Crutcher appeared before the Board.

Motion: It was moved by Mr. Flum and supported by Ms. Arnott-Bryks to overturn the Department's denial and grant Mr. Crutcher a period of seven months from July 2, 2007 until February 2, 2008 to complete the remaining two divisions of the ARE; Site Planning (Graphic) and Building Planning. Should Mr. Crutcher fail to complete the ARE by February 2, 2008, he will be required to repeat the entire nine part examination. Mr. Crutcher must also read Article 20 of the State Occupational Code and remove all references to Architecture from his website. The motion carried unanimously.

The Department concurred.

## **Relicensure**

**Francis Urbiel** was licensed as an Architect in Michigan in 1982 by examination without completion of the internship development program (IDP). He holds a Bachelor of Science degree in Architecture (1977) from Lawrence Institute of Technology and allowed his license to lapse in 1996. His application for relicensure was denied because at this time he doesn't meet the current education requirement of a NAAB accredited first professional degree in Architecture nor has he completed an approved internship program.

Mr. Urbiel maintains that his (30) years of architectural experience should qualify him to become re-licensed as an Architect in the State of Michigan. Mr. Urbiel further maintains that his BS degree in 1977 and original licensure in Michigan in 1982, pre-dates the State's requirements for a professional degree and IDP and therefore, should not prevent his relicensure.

Mr. Urbiel appeared before the Board.

Motion: It was moved by Mr. Hausmann and supported by Ms. Van Valkenburgh to uphold the Department's denial of Mr. Urbiel's application for relicensure due to Mr. Urbiel's failure to demonstrate equivalency to the current education requirement and the IDP training requirement. The motion carried with Mr. Flum voting no.

The Department concurred.

## **OLD BUSINESS**

### **Relicensure**

**Carl Gaiser** appeared before the Board at the Architect Board Meeting on July 10, 2006. Mr. Gaiser's petition for relicensure was overturned subject to the department's receipt of documentation confirming Mr. Gaiser's successful completion of four NCARB Monographs by July 10, 2007. The Board ordered Mr. Gaiser to successfully complete the following monographs: Building Envelope, Cracking the Building Code, Fire Safety in Buildings and Indoor Environment. Upon the department's confirmation of Mr. Gaiser successfully completing the monographs, the department will issue Mr. Gaiser his license. Additionally, Mr. Gaiser was informed that the Department's denial would be upheld if Mr. Gaiser failed to successfully complete the monographs within the required period of time.

Motion: It was moved by Mr. Flum and supported by Mr. Stempien to uphold the Department's denial for relicensure based upon the fact

that Mr. Gaiser did not complete the four NCARB Monographs as ordered by the Board at it's meeting on July 10, 2006. The motion carried unanimously.

The Department concurred.

## **Relicensure**

**William Ingalls, Jr.** appeared before the Board at the Architect Board Meeting on October 25, 2006. Mr. Ingalls' petition for relicensure was overturned subject to Mr. Ingalls' submittal of acceptable documentation to the department confirming Mr. Ingalls' employment from his last two employers, URA and TMP. Additionally, Mr. Ingalls was required to successfully complete (2) monographs from NCARB's Monograph Series. The Board will grant Mr. Ingalls until October 25, 2007 to complete these requirements. Additionally, Mr. Ingalls was informed the department's denial would be upheld if Mr. Ingalls failed to provide the required documentation and successfully complete the NCARB monographs within the required period of time.

Motion: It was moved by Mr. Hausmann and supported by Mr. Flum to uphold the Department's denial for relicensure based upon the fact that Mr. Ingalls did not complete the two monographs from NCARB's Monograph Series and submit confirmation letters of employment from his last two employers as ordered by the Board at it's meeting on October 25, 2006. The motion carried unanimously.

The Department concurred.

## **NEW BUSINESS**

### **Interior Design Legislation**

Tom Martin, Director of Policy and Legislative Affairs, discussed the pending Interior Design Bills, House Bill Nos. 4770, 4771 and House Bill No. 4772. Handouts of the bills were distributed to the Board members.

HB 4770 would specify that construction documents for new construction or specified modifications of buildings and structures would have to be prepared by architects or professional engineers, but interior design documents could be prepared by interior designers. HB 4771 would amend the State Licensure Fee Act to establish licensing fees for interior designers. HB 4772 would amend the Occupational Code to establish a new licensure system for interior designers.

HB 4770 and 4771 are both tie-barred to HB 4772, and HB 4772 is tie-barred to both of the others, so that none of the bills could go into effect unless all were enacted into law.

Mr. Martin advised that the bills passed the House on October 11, 2007.

### **Continuing Professional Competency**

The Board discussed continuing professional competency. Mr. Hausmann, PE advised that the Professional Engineer's Board is moving forward in the support of continuing professional competency. Mr. Pillow advised that the Professional Surveyors Board voted to adopt the National Council of Examiners for Engineering and Surveying (NCEES) Continuing Professional Competency Guidelines at their Board Meeting on September 26, 2007.

Mr. Stempien volunteered to sit on the Continuing Professional Competency Subcommittee representing the Architect's Board in favor of Continuing Professional Competency.

### **Board Meeting Scheduled for 2008**

Board Members were given a schedule of the 2008 Architect Board Meeting dates.

January 24, 2008	9:00 a.m.	Conference Room 1
March 20, 2008	9:00 a.m.	Conference Room 1
June 19, 2008	9:00 a.m.	Conference Room 1
October 23, 2008	9:00 a.m.	Conference Room 1

### **NCARB Member Board Chairs Conference, Memphis, TN (October 5-6)**

Chairperson Redstone provided a report of the NCARB Regional Chairs Bi-Annual Meeting in Memphis, TN, October 5-7, 2007. He advised that Jim Cramer, former Executive Director of AIA facilitated two days of discussion among the chairs and NCARB representatives. Further, Mr. Redstone reported that there was a discussion concerning impediments to reciprocity and a national license. Additionally, Mr. Redstone advised that there are new trends in the design and building professions that are very dramatic and will impact the practice of architecture significantly.

### **STAFF REPORT**

#### **Legislative Update**

Amy Shell, Policy Specialist, advised that there is not much legislative activity happening at the present time. She reported that House Bill 4937 and 4938

addresses increased penalties for design professionals. The bills passed the House on October 11, 2007.

House Bills 5356, 5357 and 5358 were introduced on October 24, 2007. The bills are tie-barred together and would amend the Business Corporation Act, the Professional Service Corporation Act, and the Michigan Limited Liability Company Act.

### **ITEMS OF CONSIDERATION FROM BOARD MEMBERS**

Mr. Flum advised that he received an e-mail from a firm located in Columbus, Ohio called 123TEN. He advised that this firm is marketing a global outsourcing of construction documents and drawings. Mr. Redstone advised that the Ohio State Board is addressing this matter with the firm.

### **PUBLIC COMMENT**

Ben Glowiak addressed the Board. He advised that three years ago he filed a complaint for unlicensed activity against a company in Gladwin, Michigan. He advised that he received a response to his complaint from the Enforcement Division that the complaint was closed. Further, Mr. Glowiak informed the Board of his written request for a definition for the term "building design services".

### **NEXT MEETING DATE**

The next regularly scheduled meeting of the Board of Architects will be held on January 24, 2008.

### **ADJOURNMENT**

There being no further business to be brought before the Board at this time, the meeting was adjourned at 10:58 a.m.

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Daniel Redstone, Chairperson

\_\_\_\_\_  
Date

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Jackie Jernigan, Recording Secretary

\_\_\_\_\_  
Date