

POLICY STATEMENT ON SURCHARGE FOR EXPEDITED SERVICE

The following policy shall be adopted commencing March 27, 1991 and remain in effect unless rescinded or modified by the Bureau Director.

The Corporation Division shall apply the surcharge for expedited service which is included on the fee schedule adopted by the State Administrative Board on January 8, 1991 to filing fees for documents and annual reports, as well as for copies of documents obtained on an expedited basis.

The surcharge shall not be applied to franchise fees or to penalties. If no filing fee is due at the time the annual report is presented to renew corporate existence pursuant to Section 925, the surcharge will be \$3.75, the minimum surcharge for filing an annual report. In all other instances regarding annual reports, the surcharge shall be 25% of the filing fee due and being paid at the time the expedited service is requested plus copying charges which shall include a 25% surcharge if received on an expedited basis.

Requests for refunds of the surcharge for expedited service between March 4 and March 27, 1991, which was based on franchise fees or penalties will be honored.

This policy is necessary to implement the new fee schedule adopted by the State Administrative Board.

Approved by Carl L. Tyson, Director
Corporation and Securities Bureau
on March 27, 1991