

Michigan Department of Energy, Labor & Economic Growth  
 Bureau of Commercial Services  
 Licensing Division  
 Immigration Clerical Assistant List  
 P.O. Box 30018, Lansing, MI 48909  
 517-241-8720  
 www.michigan.gov/immigrationclerical

## IMMIGRATION CLERICAL ASSISTANT CASH BOND

AUTHORITY: P.A. 161 of 2004  
 COMPLETION: Mandatory  
 PENALTY: Failure to complete may result in denial of your application

Cash Bond Number	Amount of Bond \$
Name	
Complete Address (Number, Street, City, State, Zip Code)	

**KNOW ALL PERSONS BY THESE PRESENTS:**

The principal named above is firmly bound unto the State of Michigan and persons damaged by the principal's failure to satisfy its responsibilities as set forth in Public Act 161 of 2004, for the above listed amount of this bond. The principal hereby binds themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, for the same.

WHEREAS, the principal has applied to be listed as an Immigration Clerical Assistant in the State of Michigan, under 2004 PA 161; and

WHEREAS, Public Act 161 of 2004, requires each Immigration Clerical Assistant to file and maintain in force a corporate surety or a cash bond conditioned upon the faithful accounting of all moneys collected upon accounts entrusted to the licensee in a form prescribed by the Michigan Department of Energy, Labor & Economic Growth for the benefit of all persons damaged by the wrongful taking of money collected by the Immigration Clerical Assistant, or failure of the Immigration Clerical Assistant to report or remit proceeds of collections made; and

WHEREAS, this cash bond is executed pursuant to and for the purposes set forth in Public Act 161 of 2004; and

WHEREAS, the principal agrees that the Michigan Department of Energy, Labor & Economic Growth will rely hereon if said Department lists the principal as an immigration clerical assistant; and

WHEREAS, the principal agrees that this cash bond shall be effective upon approval by the Michigan Department of Energy, Labor & Economic Growth and not later than the time at which the principal is listed as an Immigration Clerical Assistant; and

WHEREAS, it is expressly agreed that in the event that such listing or any renewal thereof be removed by the Department of Energy, Labor & Economic Growth, or discontinued by Principal, such removal from the listing shall not affect the coverage provided by this bond as to any acts that occurred prior to the date of such action.

WHEREAS, said cash bond shall be filed with the State of Michigan Department of Treasury until such time as Principal replaces cash bond with an approved surety bond, or terminates listing without violation of provisions of Public Act 161 of 2004, which shall cause usage of cash bond in whole or part. Interest accrued on cash bond while deposited by the State of Michigan will remain the property of the State of Michigan.

NOW, THEREFORE, the condition of this obligation is that if the above named principal fails to faithfully and competently provide services, the cash bond shall indemnify any person damaged thereby, provided that the aggregate liability of the State to all such persons shall not exceed the sum of this bond.

**SIGNED AND SEALED AS HEREIN SET FORTH.** Immigration Clerical Assistant (Principal) must sign.

Signature of Immigration Clerical Assistant (Principal)	Date
Print Name	

**DEPARTMENT APPROVAL**

I HEREBY APPROVE THE FOREGOING BOND.	
Signature of Authorized Department Representative	Date