

**STATE OF MICHIGAN  
DEPARTMENT OF LABOR & ECONOMIC GROWTH  
BUREAU OF COMMERCIAL SERVICES – LICENSING DIVISION  
2501 Woodlake Circle, Okemos, Michigan 48864-5955**

**Board of Examiners in Mortuary Science**

**BOARD MEETING MINUTES**

March 2, 2006

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Board of Examiners in Mortuary Science met in Regular Session on March 2, 2006, at the Department of Labor & Economic Growth, Bureau of Commercial Services, 2501 Woodlake Circle, Room 1, Okemos, Michigan. The business meeting was called to order by Chairperson Harold Doll at 10:02 a.m.

**ROLL CALL**

Present:	Harold Doll	Professional Member
	Stephen R. Kemp	Professional Member
	Martin Hollebeek	Professional Member
	Thomas Lynch	Professional Member
	Rev. Donald J. Duford	Public Member
	John E. Desmond	Professional Member
	Ida I. Dehaas	Public Member
	David Akins	Professional Member
Staff:	Suzanne U. Jolicoeur	Licensing Administrator
	Vito Danzo	Assistant Licensing Administrator
	Allison Cosgrove	Assistant Licensing Administrator
	Jennifer Olson	Secretary
	Jean Boven	Licensing Director
	Amy Shell	Policy Specialist
	Barrington Carr	Enforcement Division
Visitors:	Pat Lynch	Visitor
	Kevin McCabe	Visitor
	Nicole Benedict	MFDA
	Beverly E. Neal	MFDA

**ADDITIONS TO OR DELETIONS FROM AGENDA**

None.

## **APPROVAL OF PREVIOUS MINUTES FROM MEETING HELD OCTOBER 6, 2005.**

MOTION: It was moved by Mr. Akins and seconded by Mr. Hollebeek to approve the minutes. The motion carried unanimously.

## **ADMINISTRATIVE RULES**

The Board discussed the issue of multiple funeral homes being managed by the same individual.

MOTION: It was moved by Mr. Desmond and seconded by Mr. Lynch to not change the one manager to one funeral home requirement. The motion carried with Mr. Kemp, Rev. Duford, Mr. Desmond and Mr. Lynch voting "yes", Mr. Hollebeek voting "no" and with Mr. Akins and Ms. DeHaas abstaining.

The Board recommended clarifying Rule 339.18938(a) by specifying a change of business structure as a change in ownership of 50% or more.

The Board recommended changing Rule 339.18941(3) by requiring that only the establishment name needs to appear on novelty items.

## **STAFF REPORTS**

Ms. Jolicoeur informed the Board that the Department had received a letter recommending that a chain of custody be established for the handling of remains. The Board's response was that procedures were already in place.

## **PUBLIC COMMENT**

Kevin McCabe addressed the Board stating there was nothing wrong with the current rules; they just need to be enforced. Mr. McCabe also questioned the process of the granting of the Establishment License for the Michigan Memorial Funeral Home, and questioned whether a complaint had been filed in that matter.

## **ITEMS FOR CONSIDERATION FROM BOARD MEMBERS**

Mr. Akins requested the number of open and closed complaints be provided to the Board.

Mr. Kemp suggested the Board consider a time frame for holding unclaimed cremains.

## **NEXT MEETING DATE**

The next regularly scheduled meeting of the Board of Examiners in Mortuary Science will be held on June 1, 2006, at 10:00 a.m.

**ADJOURNMENT**

There being no further business to be brought before the Board, the meeting was adjourned at 3:25 p.m.

Harold Doll /s/  
Harold Doll, Chairperson

June 1, 2006  
Date

Jennifer Olson /s/  
Recording Secretary

June 1, 2006  
Date