

**STATE OF MICHIGAN
DEPARTMENT OF LABOR & ECONOMIC GROWTH
BUREAU OF COMMERCIAL SERVICES – LICENSING DIVISION
2501 Woodlake Circle, Okemos, Michigan 48864-5955**

Board of Examiners in Mortuary Science

BOARD MEETING MINUTES

June 1, 2006

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Board of Examiners in Mortuary Science met in Regular Session on June 1, 2006, at the Department of Labor & Economic Growth, Bureau of Commercial Services, 2501 Woodlake Circle, Room 1, Okemos, Michigan. The business meeting was called to order by Chairperson Harold Doll at 10:15 a.m.

ROLL CALL

Present:	Harold Doll	Professional Member
	Stephen R. Kemp	Professional Member
	Martin Hollebeek	Professional Member
	Thomas Lynch	Professional Member
	Rev. Donald J. Duford	Public Member
	John E. Desmond	Professional Member
	Ida I. Dehaas	Public Member
	David Akins	Professional Member
Staff:	Suzanne U. Jolicoeur	Licensing Administrator
	Vito Danzo	Assistant Licensing Administrator
	Allison Cosgrove	Assistant Licensing Administrator
	Jennifer Olson	Secretary
	Alexandra Combs	Licensing Support Staff
	Stephen Gobbo	Enforcement Division
	Barrington Carr	Enforcement Division
Visitors:	Rodney Wakeman	Visitor
	Nicole Benedict	MFDA
	Kevin McCabe	Visitor
	Tim Lynch Sr.	Visitor

ADDITIONS TO OR DELETIONS FROM AGENDA

None.

APPROVAL OF PREVIOUS MINUTES FROM MEETING HELD MARCH 2, 2006.

MOTION: It was moved by Mr. Lynch and seconded by Mr. Hollebeek to approve the minutes upon the amendment of Kevin McCabe's Public Comments at the March 2, 2006 Board Meeting. The motion carried unanimously.

HEARING REPORTS

MOTION: It was moved by Mr. Hollebeek and seconded by Mr. Desmond to receive the Hearing Report on Paradise Chapel Funeral Home. The motion carried unanimously.

A. Paradise Chapel Funeral Home – 45-02-003345

The Board reviewed the Hearing Report which found Paradise Chapel Funeral Home violated Sections 604(1), 604(b), (c), (e), (g) & (h), 1804(1), 1806(2) and 1809(1) of the Occupational Code, 1980 PA 299, as amended, and Rules 37(2) and 41(5) of the Board of Examiners in Mortuary Science Rules.

MOTION: It was moved by Mr. Hollebeek and seconded by Mr. Lynch that the Board assess a civil fine of \$10,000.00 per violation and revoke the Funeral Home Establishment license of Paradise Chapel Funeral Home. The motion passed unanimously.

A lengthy discussion was then held regarding the automatic opening of a complaint against a funeral home manager when a complaint has been filed against the funeral home.

MOTION: It was moved by Mr. Lynch and seconded by Mr. Desmond that the agenda for the next Board Meeting include a discussion regarding how the Board can facilitate the complaint process so all licensed activity whether by the establishment or manager, be reviewed under the complaint. The motion passed unanimously.

STAFF REPORTS

Suzanne Jolicoeur introduced Alexandra Combs as the new Secretary for the Board of Examiners in Mortuary Science. Ms. Jolicoeur also informed the Board that the Prepaid Funeral Rules were sent to the Joint Committee on Administrative Rules and are pending approval.

PUBLIC COMMENT

Tim Lynch questioned whether or not a cemetery is required to obtain a disinterment and reinterment permit for disinterring and reintering a body within the same cemetery. Vito Danzo explained that, according to the Department of Community Health, a disinterment/reinterment permit is required whenever a casket/vault is raised out of the ground.

Mr. Lynch also questioned how a complaint could be filed regarding cemeteries not providing services for which they have been contracted. Ms. Jolicoeur indicated that a complaint should be filed with the Enforcement Division, which will then determine if the Department has jurisdiction to investigate the complaint.

Kevin McCabe addressed the Board regarding a complaint against Michigan Memorial Park Funeral Home that had been opened and closed. Ms. Jolicoeur advised Mr. McCabe that he would need to speak with Barrington Carr of the Enforcement Division.

Rodney Wakeman addressed the Board stating that his comments at the October 6, 2005 Board Meeting regarding one manager for multiple funeral homes were not included in the meeting minutes. Ms. Jolicoeur informed Mr. Wakeman that his comments were made during the discussion of Administrative Rules, therefore, they were not included in the Public Comments section of the minutes for that meeting.

ITEMS FOR CONSIDERATION FROM BOARD MEMBERS

Mr. Lynch discussed unlicensed activity and the effects such activity has on active licensees.

Mr. Hollebeek questioned whether or not there was a way to speed up the complaint processing time.

NEXT MEETING DATE

The next regularly scheduled meeting of the Board of Examiners in Mortuary Science will be held on August 30, 2006, at 10:00 a.m.

