

Michigan Department of Licensing and Regulatory Affairs
Bureau of Commercial Services
Licensing Division
FORENSIC POLYGRAPH EXAMINERS
P. O. Box 30018, Lansing, MI 48909
517-241-8205
www.michigan.gov/polygraph

FORENSIC POLYGRAPH EXAMINERS LICENSE APPLICATION INFORMATION FOR NON-RESIDENT APPLICANTS

FORMS

Required application forms are available on-line at www.michigan.gov/polygraph (“forms and publications”) or by contacting the Department at 517-241-8205.

INSTRUCTIONS

1. Submit the original, completed and signed copy of license application form BCS/LPY-010, Application for Non-Resident Polygraph Examiners License (see “FEES” below).
2. Provide information regarding whether you plan to establish residency in the State of Michigan. Provide residency intention information on an attached sheet labeled with your name, social security number, dated and signed. Submit this sheet with the application form.
3. If you are/were licensed in another state and are claiming the reciprocity provisions in Sec. 338.1714 of the license law, the information described below is required. This information shall be considered part of the application and covered by the Certification made on side 2 of the application form. Additionally you are required to:
 - a. Compile a list of all states where you have held or currently hold a Polygraph Examiner license (suggest that it be included on same sheet as response to #2 above).
 - b. Submit a copy of the license law and administrative rules for Polygraph Examiner licensing for the states listed in (a) above.
 - c. Request a certification of licensure from each state where you are/were licensed (often referred to as a “certificate of good standing”). These can be attached when filing the application with the Department or be transmitted directly from the other state(s).
 - d. Enclose a copy of your college transcript (copy is sufficient).
 - e. Enclose a copy of your polygraph examiner education completion certificate.
 - f. Provide exam information: Unless confirmed by certificate of good standing requested in “c” above, submit a copy of your certificate for passing a state polygraph license exam. Were you required to take both a written and oral exam? (suggest that this information be included on the same sheet as response to #2 above)
 - g. Supply two sets of fingerprints in the format supplied by the Department.

FEES

- The \$100 license application fee is for a temporary license that will allow you to come into Michigan to work for a period limited to 10-days.
- The \$200 license application fee allows you to work on a temporary license, which will be issued through the end of the current licensing year, expiring on December 31. This temporary license is renewable.