

Michigan Department of Licensing and Regulatory Affairs  
Bureau of Commercial Services  
Licensing Division  
REAL ESTATE  
P.O. Box 30243, Lansing, MI 48909  
517-373-7353 Fax: 517-373-1044  
www.michigan.gov/realestate

## **BROKER LICENSURE REQUIREMENTS FOR ATTORNEYS-AT-LAW AND INSTRUCTIONS FOR APPLICATION**

1. **APPLICATION:** Complete a real estate license application and submit it to the Department with the application fee. If all requirements are not completed within one year after receipt of the application and fee, fees paid shall be forfeited to the Department and the application shall be void.
2. **EXAMINATION:** Pass the Psychological Services Inc. (PSI) **real estate broker examination**. Passing scores are valid for one year from the date of examination. PSI transmits scores to the Department as well as to candidates. The scores are kept by the Department for one year. To apply, Candidate Information Bulletins and registration forms are available from any real estate school; the Department at 517-373-7353; or PSI at [www.psiexams.com](http://www.psiexams.com).
3. **EDUCATION:** 90 clock hours including 9 hours of civil rights law and equal opportunity in housing mandated. Proof consists of:
  - a. Transcript from law school which clearly shows the institution, degree granted and date. Sixty (60) clock hours (including six (6) hours of civil rights law and equal opportunity in housing) are granted for the possession of a law degree granted at any time before the date of the application.
  - b. Certificate of completion from an approved **40 clock-hour fundamentals of real estate course, or an approved 30-hour basic broker course** containing three (3) clock hours of instruction in civil rights law and equal opportunity in housing.
4. **EXPERIENCE:** (Three Years Required)
  - a. As an Attorney --
    1. Two reference letters are required from individuals who have a recent, personal knowledge of real estate transactions within applicant's law practice.
    2. Completed "Verification of Real Estate Experience for an Attorney at Law" (BCS/LRE-034), which details the applicant's specific personal involvement regarding type of real estate transactions completed, inclusive dates, and client information. Per Rule 205(e), one year of experience is granted for each year in which six (6) real estate transactions were conducted as an attorney.
  - b. As a Real Estate Salesperson --
    1. Each broker with whom the applicant was affiliated completes the form "Verification of Real Estate Experience" (BCS/LRE-011). Information must be provided by the broker since broker signature acknowledges its accuracy. Mere licensure with little or no real estate activity (including a license previously held in escrow) is not adequate.
    2. Please note Section 2505(5) of 1980 PA 299, as amended, mandates "...3 years of full-time experience in the business of real estate or in a field that is determined by the Department to be relevant and related to the business of real estate."

### **Sign the statement below and submit with the completed BCS/LRE-034 Form:**

I hereby certify that the statements on this application are true and correct. I have not withheld, on Forms BCS/LRE-033 and 034, information which might affect the decisions to be made. I am aware that a false statement or dishonest answer may be grounds for denial of my application or disciplinary action on my license or may be punishable by law. I hereby authorize the Department of Licensing and Regulatory Affairs or its agents to investigate any statements made by me in this application, including checking criminal, civil and administrative records.

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Signature of Applicant

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Date

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## VERIFICATION OF REAL ESTATE EXPERIENCE FOR AN ATTORNEY-AT-LAW

AUTHORITY: P.A. 299 of 1980, as amended  
COMPLETION: Mandatory  
PENALTY: Failure to complete may result in denial of your application

**PLEASE NOTE:** Under Act 299 of 1980, as amended, an applicant for a broker's license must have the equivalent of three (3) years of full time experience in the business of real estate or in a field that is determined by the Department to be relevant and related to the business of real estate. Rule 205(e) Attorneys: One year of experience for each year in which six (6) real estate transactions were conducted as an attorney.

**NAME OF BROKER APPLICANT:** \_\_\_\_\_

**ADDRESS OF BROKER APPLICANT:** \_\_\_\_\_

**DATE ADMITTED TO THE STATE BAR:** \_\_\_\_\_

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**Enter below the year, client's name and address and type of transaction completed for each client:**

**DATE (MONTH/YEAR):** \_\_\_\_\_ **CLIENT NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

BRIEFLY DESCRIBE BELOW TRANSACTION COMPLETED

**DATE (MONTH/YEAR):** \_\_\_\_\_ **CLIENT NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

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BRIEFLY DESCRIBE BELOW TRANSACTION COMPLETED

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DATE (MONTH/YEAR): \_\_\_\_\_ CLIENT NAME: \_\_\_\_\_

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