

**STATE OF MICHIGAN
DEPARTMENT OF ENERGY, LABOR & ECONOMIC GROWTH
2501 Woodlake Circle, Okemos, Michigan 48864-5955**

Professional Surveyors

BOARD MEETING MINUTES

April 15, 2009

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Board of Professional Surveyors met in regular session on April 15, 2009, at the Department of Energy, Labor & Economic Growth, Bureau of Commercial Services, 2501 Woodlake Circle, Room 1, Okemos, Michigan. The business meeting was called to order by Chairperson, Carl Shangraw at 9:00 a.m.

ROLL CALL

Present:	Catherine DeDecker	Member
	Karol Grove	Member
	William Karr	Vice Chairperson
	Ronnie Lester	Member
	*Daniel Redstone	Member
	Carl Shangraw	Chairperson
	Robert Stanford	Member
Absent:	Carolyn Charters	Member
	George Karmo	Member
Staff:	Gloria Keene	Licensing Administrator
	Michael Pillow	Assistant Licensing Administrator
	Jackie Jernigan	Secretary to the Licensing Administrator
	Joyce Karr	Licensing Director
	Stephen Gobbo	Director, Legal Affairs Division
	Jim Farhat	Policy Specialist
	Michael Lockman	Assistant Attorney General
	Foye Longworth	Testing & Education Services
	Andrew Metcalf	Director, Bureau of Commercial Services
	Al Schefke	Director, Administrative Services Division
Visitors:	Rollie Self	Executive Director, Michigan Society of Professional Surveyors
	Jan Fokens	Michigan Society of Professional Surveyors

*Left at 11:00 a.m.

ADDITIONS TO OR DELETIONS FROM AGENDA

None.

APPROVAL OF MINUTES FROM BOARD MEETING HELD ON JANUARY 7, 2009

Motion: It was moved by Mr. Lester and supported by Ms. Grove that the meeting minutes from January 7, 2009 be approved as written. The motion carried unanimously.

OLD BUSINESS

Mike Lockman – Board Member Training

Mike Lockman, Assistant Attorney General, presented Board training regarding handling of hearing reports and stipulations. Additionally, Mr. Lockman gave Board Members an overview of the judicial division of State government and answered questions.

Rules for Continuing Competency

Ms. Keene reported that DELEG leadership, Testing and Education Services (TES), Board Members and several professional associations were present at the March 19th meeting to discuss the implementation of continuing competency rules. Further, Board Members were advised to review a Working Draft of proposed rules presented by the department and make appropriate changes.

Andrew L. Metcalf, Jr., Director of the Bureau of Commercial Services, addressed the Board. He stressed the importance of Department staff and Board members working together to achieve a set of rules for continuing competency that is acceptable for everyone. The department will meet and review proposed rules submitted by each Board and have comments to Board Members by May 15, 2009.

Upon a lengthy discussion, it was determined that the Board will resubmit their draft of proposed rules on continuing competency developed from the NCEES Guidelines for Continuing Competency to the department for review and comment.

Motion: It was moved by Mr. Karr and supported by Ms. Grove to reject the Working Draft Rules on continuing professional competency presented by the department. The Board resubmitted the proposed rules drafted from the National Council of Examiners for Engineering and Surveying (NCEES) Continuing Professional Competency Guidelines to the department for review and comment. The department will provide a response to the Board by May 15, 2009.

The motion carried unanimously.

MSPS Letter to Counties

Ms. Grove advised Board Members that the matter of sending a letter to counties will be taken up with the Michigan Society of Professional Surveyors. No further action will need to be taken by the Board.

NEW BUSINESS

Election of Officers

CHAIRPERSON

Motion: It was moved by Mr. Lester and supported by Ms. Grove to nominate Mr. Shangraw to fill the position of Board Chairperson. The motion carried unanimously.

VICE CHAIRPERSON

Motion: It was moved by Mr. Lester and supported by Ms. Grove to nominate Mr. Karr to fill the position of Board Vice Chairperson. The motion carried unanimously.

Board Member Appointments Process

Ms. Keene directed the Board to the handouts she provided and advised Board Members on how to apply to be re-appointed to the Board thru the Michigan.gov website.

STAFF REPORT

Complaint Statistics Report

Board members were provided a report from the Enforcement Division of complaint activities against Professional Surveyors for the period of 1-1-09 thru 3-31-09. The report contained complaints filed during the quarter, the number of complaints currently pending, the age of the complaints and the status of the complaints. There were 15 pending Professional Surveyor complaints for the period of January 1, 2009 until present.

Steve Gobbo, Director of Legal Affairs Division, advised that in one instance a board member that had participated in the investigative stage of a complaint, participated in the decision making process by way of a vote.

Section 339.514 (3) states: A member of a board who has participated in an investigation on a complaint filed with the department or who has attended an informal conference shall not participate in making a final determination in a proceeding on that complaint.

National Council of Examiners for Engineering and Surveying (NCEES) Board President's Assembly, February 19-21, 2009, Atlanta, Georgia and Central Zone Meeting, April 2-4, 2009, Des Moines Iowa

Mr. Shangraw advised that he and Licensing Administrator, Gloria Keene, attended the NCEES Board President's Assembly, February 19-21, 2009 in Atlanta, Georgia and the Central Zone Meeting in Des Moines, Iowa on April 2 – 4, 2009. Mr. Shangraw and Ms. Keene reported the following items of interest:

- NCEES will adopt a new logo.
- A guest speaker talked about Roberts Rules of Order for conducting meetings.
- There was considerable discussion about ABET and how ABET works for the Professional Engineering and Professional Surveying professions.
- NCEES has received foreign requests to administer exams in other countries.
- Building Information Management (BIM) is a design system that is inside a GIS system. It is a 3-D computer model that is tied into a database.
- In regards to Continuing Professional Competency (CPC), most states either have it or are looking at it at this time. Most states have self reporting for CPC.
- There was considerable discussion about the education requirements. Thirty five states have a mandatory four year degree surveying requirement.
- Computer based testing was discussed. A task force has been assigned to gather information on the suitability of computer based testing.
- The Center for Professional Engineer Education Services (CPEES) is located in Miami, Florida. NCEES is looking at moving their office to the home office in Clemson, North Carolina.
- NCEES is dissolving the limited liability company of ELSEES.
- A motion will be made at the annual meeting to fund the cost of one first-time attendee from each board to attend a NCEES Annual Meeting.
- The 2010 Central Zone meeting is going to be held on May 13 – 15, 2010 at Little America Hotel in Salt Lake City, Utah.

Moreover, Ms. Keene advised that she was approached by the Site Selection Committee to see if the Michigan Board would be interested in hosting the 2011 Central Zone Meeting in Michigan. The meeting will be held May 5 – 7, 2011. Ms. Keene reported that she will also bring this topic up at the Engineers Board Meeting on April 16th to see if there is interest in hosting the meeting. Ms. Keene advised that if both Boards are interested, she will need a commitment from Board Members to help plan and organize the meeting. Upon discussion, it was the consensus of the

Board to host the 2011 Central Zone Meeting in Michigan and assist the department staff in planning and organizing the meeting.

Motion: It was moved by Mr. Karr and supported by Ms. DeDecker for the Board to host the 2011 Central Zone Meeting in Michigan with the help and support of the Professional Engineer Board Members. Further, the Board members agreed to assist the department staff with planning and organizing the meeting. The motion carried unanimously.

ITEMS OF CONSIDERATION FROM BOARD MEMBERS

None.

PUBLIC COMMENT

Rollie Self, Executive Director of the Michigan Society of Professional Surveyors, expressed his pleasure that the rules for continuing professional competency are moving forward as planned.

NEXT MEETING DATE

The next regularly scheduled meeting of the Board of Professional Surveyors will be held on June 3, 2009.

ADJOURNMENT

There being no further business to be brought before the Board at this time, the meeting was adjourned at 11:42 a.m.

Carl Shangraw, Chairperson

Date

Jackie Jernigan, Recording Secretary

Date